



DREXEL UNIVERSITY

# Performing Arts

*Antoinette Westphal College of Media Arts & Design*

## **MANDELL THEATER RATES AND ADDITIONAL CHARGES**

Rental includes the use of the Mandell Theater, Mandell Lobby, Box Office, Green Room and two Dressing Rooms. **Special rates apply to Non-Profit Organizations; please contact the Theater Manager for these rates. All costs are binding and non-negotiable.**

Space Rental	\$1000/day (standard) --- \$750/day (non-profit)
Event Supervisor	\$30/hour @ 4 hr minimum
Technicians	\$27/hour each @ 4 hr minimum (3 or more standard per event)
House Manager	\$25/hour @ 4 hr minimum (2 standard per event)
Theater Equipment Rental (lights, sound, projector, etc.)	\$150/day
Union Custodian for Lobbies & Bathrooms	ranges \$80/hour - \$107/hour @ 4 hr minimum

### ***Payment Requirements:***

Payment #1: Non-refundable deposit equal to 1/2 of total estimated cost due upon signing contract

Payment #2: Balance, due upon load in to space

A Certificate of Insurance is required 30 days prior to the event.

### ***Additional Charges:***

- Additional rental fees associated with access to Mandell Costume Shop, Scene Shop, and other ancillary spaces such as Forman Dance Studio, Behrakis Grand Hall.
- The Marley dance floor may be available for rental upon request for a fee of \$200, plus staff time required to install and strike.
- Piano tuning.
- A Public Safety Officer must be hired at the rate of \$38/hour at a 4hr minimum if external doors to lobby are unlocked for public audiences, and if money is exchanged in the Lobby.
- The Creese Student Center, which houses the Mandell Theater, require a manager on duty to be if the event runs outside of usual Creese Student Center hours of operation.